S02

Mark-In / Mark-Out Editing

CHAPTER ASSIGNMENT

Name _____ Class _____ No. _____ Date _____

> Practical assignment for Adobe Premiere Pro 2026 | Grade 12. Follow every step in Premiere Pro; use the lines to note your settings and file names.

Questions from the Guru Jazzy session page, for classroom use.

Create a 30-Second Clip Reel Using Mark-In / Mark-Out Technique

Task **Your task:** Create a 30-second video using exactly 3 different video clips. Each clip must not exceed 10 seconds. You must use the Mark-In / Mark-Out technique for every clip. Dragging clips directly onto the timeline is not allowed.

(1) **Step 1 — Open your project**

Open Adobe Premiere Pro 2026 and load your Session 2 project file. Make sure your 3 clips are inside the Footage bin in the Project Panel.

(2) **Step 2 — Load Clip 1 into the Source Monitor**

Double-click your first clip in the Footage bin. It will open in the Source Monitor.

(3) **Step 3 — Set Mark In**

Play or scrub through the clip to find where you want it to start. Press I on your keyboard to set the Mark In point.

(4) **Step 4 — Set Mark Out**

Continue playing the clip to where you want it to end. Press O to set the Mark Out point. Make sure the selected range is not longer than 10 seconds — check the duration shown in the Source Monitor timecode display.

(5) **Step 5 — Send the clip to the timeline**

Make sure the playhead in the timeline is at the beginning (press Home). Press the comma key (,) to Insert the clip onto the timeline.

(6) **Step 6 — Repeat for Clip 2 and Clip 3**

1. Double-click your second clip in the Footage bin
2. Set Mark In (I) and Mark Out (O) as you did in Steps 3 and 4
3. Move the timeline playhead to the end of Clip 1
4. Press the comma key (,) to insert Clip 2
5. Repeat the same process for Clip 3

(7) **Step 7 — Check your total duration**

Click on the timeline and look at the total duration shown at the top. It must be as close to 30 seconds as possible — aim for between 28 and 32 seconds.

(8) **Step 8 — Save and export**

1. Save your project: Ctrl+S (Windows) / Cmd+S (Mac)
2. Export your video: File > Export > Media > Format: H.264 > Preset: Match Source — High Bitrate > Export

Files **File naming**

Save your project as: `YourName_Session2_Reel`

Save your exported H.264 as: `YourName_Session2_Export`

Example: Somchai_Session2_Reel and Somchai_Session2_Export

Submit both your project file and your exported H.264 to the classroom.

End of assignment · Check your answers against the chapter at gurujazzy.com/subjects/video-editing/session-02-mark-in-mark-out/